

# THE LIFE COACH

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## Director of Contracted Coach & Instructor Development

We are hiring a full time virtual (work from home) position at The Life Coach School. This is an employed position with full health benefits, six weeks' vacation, and an education budget. It's a salaried position with bonus options. Expectation is for 40 hours over five days a week, with some special exceptions for events.

At the School, we don't hold you accountable for simply doing the work, but rather for the results you create. You'll always know exactly if you're winning or not.

For this position, your main result is to contract and onboard the best Coaches and Instructors to coach and teach our clients & students within a variety of programs offered through The Life Coach School.

To create this result you will:

- Onboard and train coaches & instructors
- Contract coaches & instructors based on demand (make sure coaches & instructors have enough work to do)
- Create, refine, document, and update processes for Coaches & Instructors supporting our programs
- Ensure delivery of the contracting process adheres to our standards
- Work with the Executive Team for ongoing development of the program, in line with the overall company vision
- Set up all of the systems, and continue to improve flow and process over time

You will be wildly successful if you have or are the following:

- Ability to work efficiently and effectively (we have a high standard of excellence)
- Solution oriented (we expect everyone to solve their own problems before asking for help)
- Organized (there are so many moving parts that you need to be able to keep track of everything and be looking ahead to what's coming next)
- Detail oriented (must implement and test the processes for the program)
- Excellent tech skills (this is an online business, which means you'll have to excel at many software programs and be willing and able to learn those that you don't know)

- High coaching/teaching proficiency (ability to assess coaching and teaching sessions and provide valuable feedback)
- Care about the company, the coaches, the instructors, the clients & students

You will be in line with our top three values:

1. Be an example of what is possible. (Amazing Director of Contractor Coach & Instructor Development.)
2. Be fun. (If we aren't laughing half the time, forget it.)
3. Be blue collar. (We work hard. Period. No job is too big or small.)

Benefits of working at the School:

- We are constantly upleveling our team, we believe we're more like a sports team than a family, which means you'll always be working with the best.
- We actually mean it when we say six weeks vacation.
- We are the catalyst for you to become who you've always wanted to be, both professionally and personally. Your Self Coaching Scholars membership is included.
- We are an entrepreneurial organization, not just like every other corporation, so we create mind blowing results quickly.

If you are interested in this job [INSERT WORKABLE LINK OR INSTRUCTIONS FOR APPLYING]